DMV: Virginia Highway Safety Office	Report Date: / /

2017 CLICK IT OR TICKET May Campaign Final Report Worksheet
Officers can use this form to report summons data and hours worked. Grant managers can compile the totals from the forms submitted by all officers for reporting in TREDS.

Section 1   Officer Information:
Agency name:
Officer name & title:
Email address:
Phone number:

Section 2   Campaign Details
CIOT May Campaign May 22-June 4, 2017

Section 3   Number of hours worked per officer
For reporting in TREDS: The number of hours worked should reflect all of the total regular work hours (i.e. # of officers multiplied by # of regular hours) as well as the total overtime hours of the **entire department** (street patrol) during the November enforcement campaign, including grant allotted hours. For example, 10 officers X 40 hour paid work week = 400 regular hours for one week. Overtime hours should reflect all the OT paid for those same 10 officers for the entire campaign.

Law Enforcement Agency	# Regular Hours Worked	# Overtime Hours Worked	State Agency Mark "X"	County Agency Mark "X"	City Agency Mark "X"	Sheriff's Office Mark "X"	Municipality / Town Mark "X"	Other (identify)

Section 4   Complete ALL Fields: (While working on federal grants, ZERO tolerance is expected)
Enter a number for each field, even if "0"

Number of Adult DUI / DUID Arrests ———— **Number** of Suspended / Revoked Licenses _____

Number of Safety Belt Citations ———— **Number** of Reckless Driving Citations _____

Number of Child Restraint Citations ———— **Number** of Uninsured Motorists _____

Number of Juveniles Cited for Underage Drinking Violations ———— **Number** of Speeding Citations _____

Number of Juveniles Arrested for Zero Tolerance (DUI) _____ **Number** of Drug Arrests _____

Number of Stolen Vehicles Recovered _____ **Number** of Open Container Citations _____

Number of Felony Arrests (Explain) _____ **Number** of No OL (Operators License) _____

Number of Weapons Seized _____ **Number** of Other Arrests, Warnings, Citations _____

Number of Fugitives Apprehended _____

****Total Number** of Arrests, Citations, Warnings Issued (Traffic / Civil / Criminal): _____ (This # should total the above section 4 fields)

Section 5   Media activity: Enter a number for each field, even if "0

Number of TV News Stories Aired _____ Number of School Activities _____

Number of Radio News Stories Aired _____ Number of Child Safety Seat Checks _____

Number of Print Stories Run (newspaper, magazines, etc.) _____ Number of Checkpoints _____

Number of social media/online impressions _____ Number of Proclamations _____

Number of News Conferences _____ Number of Others (i.e. briefs, variable message signs – _____

Number of News Releases _____   specify below in comments section)

Section 6   Comments: (Use an additional page if necessary)