

# 2010 Virginia Law Enforcement Challenge Score Sheet

Agency: \_\_\_\_\_

Category: \_\_\_\_\_

Agency Type: \_\_\_\_\_

# Sworn Officers: \_\_\_\_\_ # Patrol Officers: \_\_\_\_\_

| Judge                | Policies<br>(20) | Training<br>(20) | Incentive &<br>Recognition<br>(15) | Public<br>Information<br>(40) | Enforcement<br>(40) | Effectiveness<br>(40) | Quality<br>(15) | Total<br>(190) |
|----------------------|------------------|------------------|------------------------------------|-------------------------------|---------------------|-----------------------|-----------------|----------------|
|                      |                  |                  |                                    |                               |                     |                       |                 |                |
|                      |                  |                  |                                    |                               |                     |                       |                 |                |
|                      |                  |                  |                                    |                               |                     |                       |                 |                |
|                      |                  |                  |                                    |                               |                     |                       |                 |                |
| <b>Final Average</b> |                  |                  |                                    |                               |                     |                       |                 |                |

**Policy & Guidelines (20 possible points)** Applicants **MUST provide a copy of these polices** and guidelines for safety belt use within the agency as well as enforcement policies and guidelines for safety belt, child passenger safety restraints, impaired driving, and speed.

- They should include only the page(s) with the necessary information, not the entire policy. They provide the policy clearly, highlighting the pertinent information and passages.
- If the agency has no policy for the requested target areas they should have provided a brief statement saying so – do not search for one!
- They should not say that they have a policy, and then neglect to include it.
- If you know they have one but fail to include it then deduct points in the quality of submission section for not following the criteria.
- Enforcement guidelines are clear statements emphasizing the importance of DUI, speed, belt and child safety seat enforcement for the department.
  - Enforcement guidelines should be specific – DWI - Speed - Belts & Child Seat enforcement.
  - Guidelines maybe part of a policy/procedure statement; agency goals & objectives; operational plans; or internal memorandum.
  - Neither a state law nor a memorandum recommending belt use or enforcement of the target areas is considered a policy.
  - They should not include operational plans or process procedures (DUI checkpoints) unless necessary for the application.

| 0 – 4 Points  | 5 Points   | 10 Points  | 15 Points  | 20 Points   |
|---|--|--|--|---|
| Agency Indicated they have policies on application but no evidence of any polices | Agency has one of the requested policies, and they are present in presentation | Agency has two of the requested policies, and they are present in presentation | Agency has three of the requested policies, and they are present in presentation | Agency has all four of the requested policies, and they are present in presentation |

**Notes:**

NEW NATIONAL REQUIERMENTS: Applicants **MUST provide an actual copy** of the polices and guidelines for safety belt use within the agency as well as enforcement policies and guidelines for safety belt, child passenger safety restraints, impaired driving, and speed.

Judges need to see the policy along with critical information such as the date it was written, title, etc. DO NOT just type in the wording of your policy – a copy of the actual policy is required! Include only the page(s) with the necessary information, not the entire policy.

Policy Included – Belt Use?                       Policy Included – Belt Enforcement?     Policies highlighted – Easy to find?  
 Policy Included – Speed Enforcement?            Policy Included – DUI Enforcement?     Did they include only the necessary info?  
 Were policies in correct section of application?            Were enforcement policies actually enforcement?

**Training (20 possible points)**

They should provide an outline of the training conducted during the year (2009) in occupant protection impaired driving (detection and apprehension), and speed enforcement; providing a brief narrative about the training the agency conducted during the year.

- They should include the percentage of patrol officers trained in each category. *(Up to 5 points will be awarded in each area)*
  - DUI (public information, detection and apprehension)
  - Speed (public information, detection and apprehension)
  - Occupant Protection (usage and enforcement)
  - Overall other comprehensive traffic safety training (MCS, pedestrian, bike safety, etc...)
- **THEY SHOULD NOT** include training that has nothing to do with the categories or did not occur in the current year. (Unless it is the overall traffic safety training)
- **THEY SHOULD NOT** include entire training manuals, certificates, or rosters of each class conducted.
- **THEY SHOULD** provide the percentage of sworn personnel trained and the type of training conducted. (SFST, Operation Kids and many other programs can be used over several Roll Call training sessions.
- **THEY SHOULD** provide a brief narrative of training activities.

| <b>0 – 4 Points</b>  | <b>5 – 8 Points</b>   | <b>9 – 13 Points</b>  | <b>14 – 17 Points</b>  | <b>18 – 20 Points</b>   |
|--|---|---|--|---|
| <b>Seldom<br/>(Poor)</b>   | <b>Rarely<br/>(Fair)</b>  | <b>Sometimes<br/>(Good)</b>   | <b>Frequently<br/>(Excellent)</b>  | <b>Constantly<br/>(Superior)</b>  |
| Training is lacking in previous years activities- and overall training in target traffic safety issues not conducted or documented | The training in past year was sporadic and incomplete, not covering all target training objectives (OP, Speed, DUI). Issues were rarely addressed or documented | Training in the past year shows a good commitment to the cause incorporates all the target objectives but is still a work in progress with only some officers receiving the well rounded training needed. | Training in the past year shows a broad and varied delivery method and commitment & they address all the target objectives. There is an increased level of awareness agency wide because of the training | Training in the past year shows a constant commitment to traffic safety. Incorporates all target objectives through a variety of training at ALL levels. There is a constant connection to the agency & the target issues due to the training conducted |

|   |
|---|
| ___ Roll Call Training    ___ Video-Based Training    ___ Training Bulletins    ___ Conferences/Seminars    ___ CPS Technicians/Instructors<br>___ TOPS Training    ___ DRE Training    ___ Radar Training    ___ Crash Investigation/Reconstruction Training    ___ Cross-Training    ___ Formal Schools<br>___ In-Service Training    ___ Policy Training    ___ Operation Kids (CPS)    ___ SFST Training    ___ LIDAR Training    ___ Other Training: _____ |
|---|

**Notes:**

**Incentives & Recognition (15 possible points) (Up to 5 points will be awarded in each area)**

Agencies either run, or participate with other safety organizations that run or recognize officers and the public for traffic safety activities.

Additional points are awarded for agencies that reward officers for a job well done and citizens that practice safe driving.

- Do they participation in Saved by the Belt programs? (state, local or IACP Saved By the Belt)
- Do they recognize officers for DWI enforcement?
- Do they recognize officers for Speed Enforcement?
- Did they show what they did in these areas?

NOTE: If an agency did not include them then they failed to follow the directions of the application and should be docked in the quality of submission section of the score sheet.

| <b>0 – 4 Points</b>  | <b>5 Points</b>   | <b>10 Points</b>  | <b>15 Points</b>  |
|--|---|---|---|
| Agency Indicated they have I & R on application but no evidence of any awards given. | Agency participates or presents <b>one</b> of the awards programs, and they are present in the presentation | Agency participates or presents <b>two</b> of the awards programs, and they are present in the presentation | Agency participates or presents <b>ALL</b> of the awards programs, and they are present in the presentation |

Saved by The Belt – Documentation?  
  Officer Recognition: Impaired Driving? Documentation?  
  Officer Recognition: Speed? Documentation?

Samples of Awards or Recognition Given  
  Photos Documenting Awards or Recognition  
  MADD Awards  
  Service Organization(s) Awards

Other Awards or Recognition given to officers or citizens for traffic safety activities: \_\_\_\_\_

**Notes:**

**Public Information & Education (40 possible points)**

Points are based on the efforts to promote the issues of occupant protection, impaired driving, and speed enforcement. They should show creativity in promoting the programs.

THEY MUST provide a narrative of the public information and education efforts during the year.

- Do they participate in National and/or local Mobilization Waves (Click It or Ticket, etc... Checkpoint Strike Force education waves)?
- Did they show what they did: Photos/news articles/letters/etc (did they insure these have captions that tell us what they are) Did they use pictures to highlight the narrative?
- Did they give details on each activity/program and how well it worked, and who was involved?
- Did they get community, businesses, politician, and other agencies to work together? How?

| <b>0 – 8 Points</b>   | <b>9 - 16 Points</b>   | <b>17 - 24 Points</b>   | <b>25 - 32 Points</b>   | <b>33 - 40 Points</b>  |
|---|--|---|---|--|
| <b>Seldom<br/>(Poor)</b>  | <b>Rarely<br/>(Fair)</b>   | <b>Sometimes<br/>(Good)</b>   | <b>Frequently<br/>(Excellent)</b>   | <b>Constantly<br/>(Superior)</b>   |
| PI & E is lacking in previous years activities- and overall PI & E in traffic safety issues is seldom conducted or documented. No indication or evidence of national or state mobilizations conducted | The PI & E in past year was sporadic and incomplete, not covering all target training objectives (OP, Speed, DUI) Issues were rarely addressed or documented. No evidence of national or state mobilizations conducted | PI & E in the past year shows a good commitment to the cause incorporates all the target objectives but is still a work in progress with only limited community involvement and support. Some evidence of participation in mobilizations. | PI & E in the past year shows a broad and varied delivery method and commitment. They address all the target objectives. There is an increased level of awareness in the community because of the frequent activities and presentations. The agency is a committed partner in the mobilizations and documents their activities. | PI & E in the past year shows a constant commitment to traffic safety. Incorporates all target objectives through a variety of PI & E at ALL levels. There is a constant connection to the community & the target issues due to the PI & E conducted. They highlight their involvement in the mobilizations and use them to constantly motivate and educate the public |

|  |  |  |
|--|--|--|
| <input type="checkbox"/> Speed <input type="checkbox"/> DUI / Impaired Driving <input type="checkbox"/> Seat Belts <input type="checkbox"/> CPS  | <i>INFORMATION INCLUDED:</i> <input type="checkbox"/> Press Releases or Clips <input type="checkbox"/> News Articles |  |
| <input type="checkbox"/> Educational Brochures <input type="checkbox"/> CPS Checks or Fitting Stations <input type="checkbox"/> Website Information <input type="checkbox"/> PSA's <input type="checkbox"/> High School/Teen Programs <input type="checkbox"/> Speed Trailer |  |  |
| <input type="checkbox"/> Click It or Ticket <input type="checkbox"/> Over Limit! Under Arrest! <input type="checkbox"/> Other State or National Campaigns <input type="checkbox"/> Civic Groups <input type="checkbox"/> Bike/ Ped <input type="checkbox"/> Posters/Banners  |  |  |

**Notes:**

**Enforcement Activity (40 possible points)****LAST YEAR'S ENFORCMENT DATA ONLY**

They MUST provide the number of citations, warnings issued by the department for safety belt/child seats, impaired driving and speeding for the last three (3) years.

**JUDGING IS BASED ON LAST YEAR'S DATA**

- Safety belt citations
- Child Seat citations
- Speed related citations (including too fast for conditions and failure to reduce speed)
- Impaired driving arrests
- Number and type of special enforcement efforts.
- These numbers should make sense compared to the number of officers on the department.
- If they agency has a "No Warnings" policy, say so. If they just put a "0" in that line without explanation, they should lose points in the quality section.
- They should include the number of special enforcement efforts. They should state not only the number of special enforcement efforts but also what they were.
- They SHOULD provide a brief narrative explaining in detail what you accomplished in these waves.
- If they have shown an improvement over previous years and show it give them some positive credit. The application page should show 3 years numbers, the attached narrative should explain annual numbers and any improvement over the years.

**Belt Tickets** \_\_\_\_\_ **Standard / Primary Enforcement State**   X   **Secondary Enforcement State** (Should be taken into consideration)

| <b>0 to 10.7</b>   | <b>10.7 to 14.4</b>  | <b>14.4 to 18.1</b>  | <b>18.1 to 21.8</b>   | <b>21.8+</b>   |
|--|--|--|---|--|
| <b>1 - 2 Points</b>  | <b>3 - 4 Points</b>  | <b>5 - 6 Points</b>  | <b>7 - 8 Points</b>   | <b>9 - 10 Points</b>   |
| <b>Seldom<br/>(Poor)</b>   | <b>Rarely<br/>(Fair)</b>   | <b>Sometimes<br/>(Good)</b>  | <b>Frequently<br/>(Excellent)</b>   | <b>Constantly<br/>(Superior)</b>   |
| Tickets were seldom written or addressed per officer for period. | Officers rarely addressed seat belts at traffic contacts during reporting period | Officers do a relatively good job of addressing OP issues and sometimes write tickets but have not incorporated it into regular activities | Officers frequently address OP issues at traffic stops and write tickets regularly for these violations; conduct several enforcement activities throughout the reporting period | Officers constantly address OP issues at traffic stops and write tickets for these violations; conduct many different enforcement activities throughout the reporting period |

**Speed Tickets**

| <b>0 to 22.1</b>   | <b>22.1 to 30.0</b>   | <b>30.0 to 37.9</b>   | <b>37.9 to 45.8</b>   | <b>45.8+</b>  |
|--|---|---|---|---|
| <b>1 - 2 Points</b>  | <b>3 - 4 Points</b>   | <b>5 - 6 Points</b>   | <b>7 - 8 Points</b>   | <b>9 - 10 Points</b>  |
| <b>Seldom<br/>(Poor)</b>   | <b>Rarely<br/>(Fair)</b>  | <b>Sometimes<br/>(Good)</b>   | <b>Frequently<br/>(Excellent)</b>   | <b>Constantly<br/>(Superior)</b>  |
| Tickets were seldom written or addressed per officer for period. | Officers rarely addressed speed at traffic contacts during reporting period | Officers do a relatively good job of addressing speed issues and sometimes write tickets but have not incorporated it into regular activities | Officers frequently address speed issues at traffic stops and write tickets regularly for these violations; conduct several enforcement activities throughout the reporting period. | Officers constantly address speed issues at traffic stops and write tickets for these violations; conduct many different enforcement activities throughout the reporting time |

**DUI Arrests**

| 0 to 5.9   | 5.9 to 7.2   | 7.2 to 8.5  | 8.5 to 9.8   | 9.8+  |
|--|--|---|--|---|
| 1 - 2 Points   | 3 - 4 Points   | 5 - 6 Points  | 7 - 8 Points   | 9 - 10 Points   |
| Seldom (Poor)  | Rarely (Fair)  | Sometimes (Good)  | Frequently (Excellent)   | Constantly (Superior)   |
| Arrests were rare for DUI for 3 month period. No Special enforcement efforts were conducted targeting this violation | Officers rarely addressed DUI during reporting period with enforcement efforts rarely conducted targeting these violations | Officers do a relatively good job of detecting and arresting DUIs and sometimes conduct enforcement efforts targeting this issue but have not incorporated it into regular activities | Officers frequently address DUI enforcement issues at traffic stops and arrest regularly for these violations; conduct several targeted enforcement activities throughout the reporting period | Officers constantly address DUI issues at traffic stops and arrest violators constantly; conduct many different and diverse DUI and Alcohol enforcement activities throughout the reporting period. |

**Enforcement Activities**

| 1 - 2 Points  | 3 - 4 Points  | 5 - 6 Points  | 7 - 8 Points   | 9 - 10 Points   |
|---|---|---|--|---|
| Seldom (Poor)   | Rarely (Fair)   | Sometimes (Good)  | Frequently (Excellent)   | Constantly (Superior)   |
| Enforcement efforts were seldom done or documentation of these events was not presented | Agency rarely addressed the target enforcement efforts with special efforts, checkpoints or patrols or did not completely document these events | Agency did a relatively good job of addressing the enforcement issues and sometimes write tickets but have not incorporated any regular selective patrols, checkpoints or special efforts | Agency frequently conducted special enforcement activities throughout the reporting period with a good blend of patrols and or checkpoints and efforts | Agency constantly addresses issues Conducting many different enforcement activities throughout the reporting period. They aggressively contact special enforcement efforts and patrols targeting traffic related issues |

The remaining 10 points should be given for the types of enforcement efforts they have conducted. Look at the number of checkpoints and enforcement initiatives they have conducted and what results. Did they conduct different types of enforcement efforts throughout the year and during the mobilizations? How many? Did they document these events in the enforcement area? The descriptions of each of the above 5 boxes should reflect what the agency accomplished in this area.

**Remember some states are banded from doing checkpoints by state law and agency policy. This should not be a factor, if they do other special targeted enforcement activities to offset this restriction.**

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| ___ DUI Roadblocks    ___ Saturation Patrols    ___ Local/State/National Campaigns    ___ Belt Enforcement Zones    ___ Speed Zones    ___ Red Light Running<br>___ Top Crash Sites Enforcement            Other Enforcement Activities: _____<br>___ Occupant Protection Citations    ___ Speeding Citations    ___ DUI Arrests    ___ Underage Alcohol Violations |
|---|

## Calculating Total Enforcement Activity

Occupant Restraint Score (1-10 Points) +  
Speed Enforcement Score (1-10 Points) +  
DUI Enforcement Score (1-10 Points) +  
Enforcement Activities (1-10 Points) =  
**Total Enforcement Score (1 to 40 Points)**

| <i>Judges' Calculations</i>     | <i>Judge #1:</i> | <i>Judge #2:</i> | <i>Judge #3:</i> |
|---------------------------------|------------------|------------------|------------------|
| <i>Belt Enforcement</i>         |                  |                  |                  |
| <i>Speed Enforcement</i>        |                  |                  |                  |
| <i>DUI Enforcement</i>          |                  |                  |                  |
| <i>Enforcement Activities</i>   |                  |                  |                  |
| <i>Total Enforcement Score:</i> |                  |                  |                  |

### Notes

**How Effective Were You? (40 possible points)**

At a minimum, they should address their traffic program's effectiveness in the following areas:

- Change in safety belt use.
- They must show the difference. What was the change in the belt use rate in the jurisdiction over a year period?
- They must show the numbers of speed and alcohol related fatalities and injury crashes.
  - How do they compare to previous years?
  - Use graphs and charts to illustrate this change.
- If they state "unknown" they should not get credit!
- The effectiveness documentation should also include results of some of their enforcement programs.
- They should provide a narrative of the effectiveness, how did the programs change your results and did the community support the efforts?
- How many total crashes LAST YEAR and how did it compare to previous years?

While this may seem difficult for smaller departments, it is ALWAYS a good idea to keep track of this data.

| <b>0 – 8 Points</b>   | <b>9 – 16 Points</b>   | <b>17 – 24 Points</b>  | <b>25 – 32 Points</b>  | <b>33 – 40 Points</b>  |
|---|--|--|--|--|
| <b>Seldom<br/>(Poor)</b>  | <b>Rarely<br/>(Fair)</b>   | <b>Sometimes<br/>(Good)</b>  | <b>Frequently<br/>(Excellent)</b>  | <b>Constantly<br/>(Superior)</b>   |
| Effectiveness of program is unclear and no or little information was provided to evaluate effectiveness of their programs | Effectiveness of past years programs were sporadic and incomplete, not covering all target objectives (OP, Speed, DUI) These issues were rarely addressed or documented. | Effectiveness of past years programs shows a good commitment to the cause incorporates all the target objectives but is still a work in progress with only limited information provided. | Effectiveness of past year shows a broad and varied delivery method and commitment. They address all the target objectives. There is an increased level of awareness in the community because of the frequent activities. The agency documents their activities well tracking results and outcomes | Effectiveness of past year shows a constant commitment to traffic safety. Incorporates all target objectives through a variety of PI & E and enforcement at ALL levels and has the effectiveness data to show it. They show a significant impact through their programs and have community and political support to show for it. |

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| ___ Belt Use Increase    ___ Belt Use OVER State Average    ___ Belt Citations Up (If Belt use is high belt citations could go down)    ___ Speed Citations Up<br>___ Speed Related Crashes Down    ___ DUI Arrests Up    ___ DUI Related Crashes Down    ___ Total Crashes Down    ___ Total Injuries Down<br>___ Doing Crash Analysis    ___ Working Prevention at Top Crash Locations    ___ Fatal Crashes Down (if any) |
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**Notes**

**Quality of Submission (15 possible points)**

The following questions should be considered and a score for presentation should then be awarded.

- How well did they organize the application? (The submission should follow the order of the application) Look at how much effort the agency expended in preparing the application.
  - Were things easy to find? Did they make it easy using of bullets and highlighting critical points?
  - They **SHOULD NOT** send more than one, one inch binder – they are not judged by weight or volume, but by quality, accomplishments, and completeness.
  - NO video or audio tapes will be judged!
  - If they have done audio/video PSA's – then did they summarize them in narrative form. Did they include a “freeze-frame” photo shot from the video?
- Is all the information clearly provided and is it creatively presented

| <b>0 – 3 Points</b>  | <b>4 - 6 Points</b>  | <b>7 - 9 Points</b>   | <b>10 - 12 Points</b>  | <b>13 - 15 Points</b>  |
|--|--|---|--|--|
| <b>Seldom<br/>(Poor)</b>   | <b>Rarely<br/>(Fair)</b>   | <b>Sometimes<br/>(Good)</b>   | <b>Frequently<br/>(Excellent)</b>  | <b>Constantly<br/>(Superior)</b>   |
| Agency made little effort to organize and present the materials. They left many of the reporting criteria blank or provided little or no support documentation | They rarely followed the application order and made some attempt to present the information however provided some miss information or unclear information to judge. Numerous mistakes and left out information was distracting to presentation | The agency made a good attempt to provide the information in a clear concise way with most of the information provided in an orderly and creative way. They address All objectives but is still a work in progress with only some small gaps in the information provided. | They completed their presentation with all the required elements and presented it in a creative and organized way. They address all the target objectives. They documented their activities well tracking results and outcomes with little question they are committed to traffic safety | Their presentation shows a constant commitment to traffic safety. Incorporates all target objectives in an organized and clear way adding to the effectiveness of their programs. All materials were covered with more then enough information to help the judge understand what activities this agency conducts. The presentation was creatively presented and keep the interest of the evaluator |

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| <p>___ Submission Follows Application Format    ___ All Items easy to find    ___ Binder/Presentation within one inch – Not bulging with materials</p> <p>___ Used Photos with explanation to enhance    ___ Didn't include filler only materials needed    ___ Used TOO MANY Photos (not relevant)</p> <p>___ Scanned handouts &amp; documents    ___ Tabbed Sections (Easy to scan sections)    ___ Creatively Presented</p> <p>___ Data from correct year(s) News articles etc...</p> <p>___ Special Awards Section Separate (No Special Award will be considered UNLESS placed in special section of application for consideration)</p> |
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**Notes**